

WORKPLACE AGREEMENT

Location: _____ Date: _____

PARTIES TO THE AGREEMENT:

Employer Name: _____
Employer ABN / ACN: _____
Employer Address: _____
Employee Name: _____
Employee Address: _____

1. POSITION AND DUTIES

The Employee agrees to be employed in the position agreed upon by the Parties and to faithfully and diligently perform all duties and responsibilities as required by the Employer and consistent with the position.

2. TERM

This Agreement is for an ongoing term commencing on the date of execution of this Agreement and continuing until terminated in accordance with the terms herein.

3. REMUNERATION

The Employer shall pay the Employee the agreed amount of remuneration, in accordance with relevant Australian employment laws, awards, or agreements. Payment shall be made at agreed intervals by direct deposit or other mutually agreed methods.

4. HOURS OF WORK

The Employee will work the agreed hours as set by the Employer with due regard to the Fair Work Act 2009 (Cth). Overtime and shift work shall be compensated according to applicable laws and awards.

5. LEAVE ENTITLEMENTS

The Employee is entitled to all leave entitlements prescribed by the National Employment Standards (NES), including annual leave, personal/carer's leave, parental leave, and any other applicable leave provisions.

6. CONFIDENTIALITY

The Employee agrees not to disclose any confidential information obtained during or after the term of employment unless required by law. This obligation survives the termination of this Agreement.

7. TERMINATION

Either Party may terminate this Agreement by providing notice in accordance with the Fair Work Act 2009 (Cth) or

applicable award. Termination may be immediate for serious misconduct.

8. WORKPLACE HEALTH AND SAFETY

Both Parties agree to comply with all applicable workplace health and safety laws, regulations, and policies to maintain a safe working environment.

9. DISPUTE RESOLUTION

In the event of any dispute arising out of or in connection with this Agreement, the Parties must attempt to resolve the dispute through good faith negotiations or mediation before resorting to litigation.

10. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Australia and the State or Territory in which the Employee primarily performs their duties.

11. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Parties and supersedes all prior agreements, understandings, and representations. Any amendment must be in writing and signed by both Parties.

12. SEVERABILITY

If any provision of this Agreement is found to be invalid or unenforceable, that provision shall be severed and the remainder of the Agreement will continue in full force and effect.

13. SIGNATURES

By signing below, the Parties acknowledge that they have read, understood, and agree to the terms and conditions of this Workplace Agreement.

EMPLOYER'S SIGNATURE

EMPLOYEE'S SIGNATURE

Signature: _____

Signature: _____

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