

SIMPLE EMPLOYMENT CONTRACT

Location: _____ Effective Date: _____

Parties:

Employer Name: _____

Employer Address: _____

Employee Name: _____

Employee Address: _____

1. Position and Duties:

The Employer agrees to employ the Employee in the position agreed upon by both parties. The Employee agrees to perform the duties and responsibilities which are reasonably assigned by the Employer, and to comply with all lawful and reasonable directions and policies of the Employer.

2. Commencement and Term:

The Employee's employment will commence on the date agreed by both parties and will continue until terminated in accordance with this Contract or applicable legislation.

3. Hours of Work:

The Employee's ordinary hours of work will be mutually agreed upon by the parties, in compliance with the National Employment Standards (NES) and any applicable Modern Award or enterprise agreement.

4. Remuneration:

The Employee will be paid the agreed salary or wage at the rate and frequency agreed upon by the parties. All payments will be made in accordance with applicable laws and any relevant industrial instruments.

5. Leave Entitlements:

The Employee is entitled to leave and public holidays as prescribed by the National Employment Standards (NES) and any applicable industrial instrument.

6. Confidentiality:

The Employee acknowledges that during the course of employment they may have access to confidential information. The Employee agrees not to disclose any such information except as required in the course of employment or as required by law.

7. Termination:

Either party may terminate this Contract by providing notice in accordance with the Fair Work Act 2009 and any

applicable industrial instrument. The Employer may terminate employment without notice for serious misconduct.

8. Workplace Health and Safety:

The Employee agrees to comply with the Employer's workplace health and safety policies and all applicable legislation to ensure a safe working environment.

9. Dispute Resolution:

In the event of a dispute arising out of this Contract, the parties agree to attempt to resolve the matter through negotiation or mediation before pursuing any other remedies.

10. Entire Agreement:

This Contract constitutes the entire agreement between the parties and supersedes all prior agreements, representations, and understandings. Any amendments must be in writing and signed by both parties.

11. Governing Law:

This Contract shall be governed by and construed in accordance with the laws of Australia and the State or Territory in which the Employee is primarily employed.

EMPLOYER'S SIGNATURE

EMPLOYEE'S SIGNATURE

Signature: _____

Signature: _____

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