

NOTICE OF RENT ARREARS

To: _____

Address: _____

Dear Tenant,

This letter is to formally notify you that your rent payments for the premises you occupy are currently overdue. Under the Residential Tenancies Act 2010 (NSW), it is your responsibility to pay rent in accordance with your tenancy agreement.

Rent Details:

Rental Property Address: _____

Rent Amount (per period): _____ AUD

Payment Frequency: _____

Outstanding Amount: _____ AUD

According to our records, you have not paid rent due for the above-mentioned property. Please be aware that failure to pay rent on time is a breach of your tenancy agreement and the Residential Tenancies Act 2010 (NSW). Continuous non-payment may lead to further action, including termination of your tenancy and recovery of the debt through legal means.

Your Obligations:

- Pay the outstanding rent immediately to avoid further action.
- Contact the landlord or property manager if you are experiencing financial difficulties.
- Ensure all future rent payments are made on time as per your tenancy agreement.

Landlord / Agent Details:

Name: _____

Contact Number: _____

Email: _____

Payment Instructions:

Please make payment of the outstanding amount via one of the following methods:

- Direct Deposit to the nominated bank account.
- Cheque payable to the landlord or agent.
- Other agreed payment methods as specified in your tenancy agreement.

Failure to pay may result in initiation of termination and recovery proceedings under the Residential Tenancies Act 2010 (NSW).

Important Notice:

This is a formal notice under the Residential Tenancies Act 2010 (NSW). If the outstanding amount is not paid within

the required timeframe, the landlord may apply to the NSW Civil and Administrative Tribunal for an order terminating your tenancy and/or recovering the debt. You have the right to dispute the claim by lodging an application to the Tribunal. Please seek independent advice if you are unsure of your rights or obligations.

LANDLORD / AGENT SIGNATURE

TENANT SIGNATURE

Signature: _____

Signature: _____

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