

EMPLOYEE AGREEMENT

Location: _____ Date: _____

Employer Information:

Company Name: _____

Business Address: _____

Phone/Email: _____

Employee Information:

Full Name: _____

Address: _____

Phone/Email: _____

Position and Duties:

Job Title: _____

The Employee shall perform the duties and responsibilities usual to the position and as reasonably assigned by the Employer.

Term of Employment:

The employment relationship shall commence on the date agreed by the parties and shall continue until terminated in accordance with this Agreement.

Remuneration:

Salary: _____ AUD

Payment Frequency (e.g., weekly, monthly): _____

Hours of Work:

The Employee shall work the hours agreed upon by the parties and comply with any lawful direction of the Employer regarding hours and attendance.

Leave Entitlements:

The Employee is entitled to leave and other benefits in accordance with the National Employment Standards, applicable awards, and legislation in Australia.

Confidentiality:

The Employee shall not disclose any confidential information of the Employer during or after the term of employment without prior written consent, except as required by law.

Intellectual Property:

All intellectual property created by the Employee during the course of employment related to the Employer's business shall be the exclusive property of the Employer.

Termination:

Either party may terminate this Agreement by providing notice or payment in lieu of notice as required by the Fair Work Act 2009 (Cth) and any applicable modern award or enterprise agreement.

Return of Property:

Upon termination of employment, the Employee shall return all property, documents, and materials belonging to the Employer without delay.

Workplace Health and Safety:

The Employee shall comply with all workplace health and safety policies and procedures, and take reasonable care for their own health and safety and that of others.

Dispute Resolution:

Any disputes arising under this Agreement shall be resolved promptly and in good faith, and may be referred to mediation or other agreed dispute resolution processes.

Governing Law:

This Agreement is governed by the laws of the Commonwealth of Australia and the State or Territory in which the Employee performs their work.

Entire Agreement:

This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements and understandings relating to its subject matter.

Amendments:

No amendment to this Agreement is effective unless it is in writing and signed by both parties.

EMPLOYER'S SIGNATURE

EMPLOYEE'S SIGNATURE

Signature: _____

Signature: _____

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